

Declaration of No Accounts and Certificate of Exemption – AGAR Form 1

To be completed by all smaller authorities other than Parish Meetings that are able to declare that they had **no financial transactions** in the year of account 2024/25 and can certify themselves exempt from a limited assurance review.

WEST FEN PARISH MEETING

West-fen-parish.lincs.gov.uk/council-business/declaration-no-accounts-certificate-exemption-agar/1

1. I confirm that the above named smaller authority neither received any income nor incurred any expenditure* and had no financial transactions to record in the books of account in the year ended 31 March 2025.

Yes No

Note – if you answer NO you **must** complete an Annual Governance and Accountability Return 2024/25, either Form 2 or Form 3, and not this certificate.

2. Total annual gross income for the authority 2024/25 (if NIL enter 0)

3. Total annual gross expenditure for the authority 2024/25 (if NIL enter 0)

4. I confirm that the balance held as at 31 March 2025 is (Insert total from all bank statement(s) + petty cash)

5. I note that it is a **statutory requirement** that Parish Councils and other smaller authorities must publish **before 1 July 2025** on a public website/webpage a copy of this Certificate to inform local electors that there were no financial transactions during the year ending 31 March 2025.

By signing this **Declaration of No Accounts and Certificate of Exemption** I also confirm that:

- The authority was in existence on 1st April 2021
- In relation to the preceding financial year (2023/24), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

Signed by the Chair or Responsible Financial Officer (RFO) of the Authority

[Redacted Signature]

Date

10/5/25

Name and address of Chair or RFO of the Authority

LOUISE EDNEY - [Redacted Address]

Telephone number

01789 250561

Email of Authority

westfencouncil@outlook.com

I confirm that this Certificate of Exemption was approved by this authority on this date:

8/5/2025

as recorded in minute reference:

ONLY a copy of this Certificate of Exemption should be returned EITHER by email OR post (not both) as soon as possible after completion, but no later than 30 June 2025 to your external auditor:

**PKF Littlejohn LLP (Ref: SBA Team),
15 Westferry Circus,
Canary Wharf, London E14 4HD**

sba@pkf-l.com

* Income or expenditure includes any items of £1 or more.